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OFFICE OF TRAINING

NOTICE
No. 10-71

8 December 1970

SUBJECT: Gifts-for-Children-Week, 14 - 18 December

1. The week of 14 December has been set aside as Gifts-for-Children-Week for those in CTR who wish to bring gifts (e.g., a toy or a book) to be given to disadvantaged children.

2. If you choose to give a gift, please Christmas-wrap it and tag it on the outside with an identification as to whether it is for a boy or a girl, and please note the age range of the child for whom the gift would be most fitting. Gifts are to be put under the Christmas tree on the sixth floor, Glebe Building.

3. At present no organization or group has been selected as recipients of CTR's gifts. We have the option to join the "Group of Concerned Officers" in the Special Operations Division who will arrange for their delivery beginning Saturday, 19 December. If you know of an organization that could well use CTR's gifts, please bring this to the attention of your representative on the Christmas Party Committee or to [REDACTED] Committee Chairman.

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[REDACTED]
HUGH T. CUNNINGHAM
Director of Training

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Distribution
Key 1-D
All CTR Employees

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